



MEMORANDUM

September 23, 2009

To: Donna Rubin – CEO, Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS)
Christina Bisanz – CEO, Ontario Long-Term Care Association (OLTCA)
Petra Wolfbeiss - Association of Municipalities of Ontario (AMO)
Sandra Pitters, Reg Paul – City of Toronto
Lou Reidel – Ontario Hospital Association (OHA)
LHIN CEOs

From: Deborah Hammons and Leela Prasaud
Co-Chairs, L-SAA Steering Committee

Re: Release of Long-Term Care Accountability Planning Submission (LAPS) Guidelines 2010-2013

On behalf of the Long-Term Service Accountability Agreement (L-SAA) Steering Committee, we are pleased to provide you with a copy of the LAPS Guidelines for 2010-2013.

The L-SAA and LAPS are important changes for the long-term care (LTC) sector and for the LHINs. These documents emphasize the important role the sector must play to enhance the stability and accountability of the Ontario health system. The LAPS, together with the L-SAA, support the alignment of health services across different sectors and in line with MOHLTC and LHIN priorities.

The purpose of producing these LAPS Guidelines is to assist Long-term Care Homes (LTCHs) in completing the 2010-13 LAPS. The central themes of the LAPS include service planning, measurement and evaluation of health services and organizational performance. The LAPS forms will be available to all LTCHs October 5th at <http://www.fimdata.com/LTCHome>. A Frequently Asked Question document (FAQ) is currently being drafted and will be released to you by the end of this week. Further questions pertaining to the LAPS can be directed to your respective LHIN. **LTCHs are asked to plan their LAPS based on an eight week time frame, for a November 20th submission.**

The LAPS Guidelines were developed through the concerted partnership and efforts of the LHINs, MOHLTC and representatives from: OANHSS, OLTCA, AMO, City of Toronto, OHA and LTCHs. The LAPS Guidelines Working Group has done a tremendous job gathering and incorporating feedback on the draft LAPS Guidelines from the LTC sector (homes and associations) and LHINs. Thank you to the Working Group and to all of you who provided feedback directly or through the table top exercises. We sincerely appreciate the active involvement of all participants in the process of developing these guidelines.

The L-SAA Steering Committee continues to work on refinements to the L-SAA template, which will be available in October. **Please keep an eye out for future L-SAA Communiqués which will contain up-to-date information on key milestones.**

Thank you for your continued participation in this very important process.